

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 27, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 20, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 27, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$118,919.11 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 27, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$56,155.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Appropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

\$500.00 – 230.1246.5901 – Other Expenses Cert. Title – Clerk of Courts

\$128,403.00 – 201.3006.5501 – ALGT Equipment Vehicle/ Garage Labors - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for BLANKET PURCHASE ORDER:

\$500.00 – 230.1246.5901 – Other Expenses Title – Clerk of Courts

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 19 dogs. There were 16 visitors to the shelter last week and 5 volunteers.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: March 12th Agenda
 - Harrison Township Rezoning Application: Agricultural to Planned Business – 16.5 Acres for Container Storage Parking
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 2 lot splits in the last week, 4 open applications currently.
- CDBG: No update

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- There were no BWC claims, or unemployment claims filed this week. Fraudulent unemployment claims remain at 2 fraudulent and 1 legit claim for 2024. Received BWC secondary premium refund of \$126.94. Mr. Rogols received an email from Sedgwick that BWC 7% rate reduction July 1, 2024.
- CCAO Benefits+ roll out ended. Thirty-six employees enrolled.
- Two new hire packets were sent out last week (Board of Elections and Clerk of Courts). A total of 22 new hire packets have been handed out in 2024. The part-time custodial positions posted with no applicants. Dog Shelter Kennel Attendant position posted with six applications received with three interviews pending.
- Maintenance:
 - Generator – Maintenance contracts were approved three weeks ago.
 - The 22 tower, Dog Shelter, EMA service and certification continue.
 - Cintas rug proposal for Annex, EMA, Commissioners, Building Dept, Service Center and Courthouse.
 - Proposals for Jail HVAC repairs.
 - Proposal from Chillicothe Carpet for floor replacement.
- Miscellaneous:
 - Filed 2024 SERB Health Insurance (required by March 1st)
 - OhioHealth Contract for Substance Testing distributed to all Department Heads and Elected Officials.
 - Dog Shelter truck pending repairs vs. replacement.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Darktrace Unified View
- Microsoft Licensing changes to occur soon.
- Migration to SHI licensing
- Recorder Server migration – Working with vendor to migrate data.
- Darktrace Unified View
- ProofPoint Setup still in progress
- Setting up laptops for Maintenance
- Update on Broadcom purchasing VMware and effect on licensing in future.

In the Matter of
Report Provided by Mike Sharron:

The following is a summary of the report provided by Mike Sharron, EMA Director.

- This week Red Cross Coordination Meeting, CERT Training and Mike – Jury Duty Thursday and Friday.
- Next week Superload on SR 104 – Wednesday, Atlanta Solar Response Training – Part 1, Darby Power Station – LEPC Compliance Visit and Railcar Emergencies Class on Saturday.
- General Information
 - Run card project continuing.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – We have a plan to provide generators from DynaHoe and other rental facilities. Working on additional physical security concerns.
 - Eclipse – Met with representatives from towing companies to ensure we are prepared for the event last Friday.
 - Superloads – First load should be coming on March 6.
- EMA Projects
 - Futurity Orion Software – working with vendor to develop some enhanced capabilities.
 - PCSO fiber connection conversion –

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
- Doug is working to catalog all of the radio equipment we have around and see what may have usefulness to us or on GovDeals. Excess equipment without utility will be slated for recycling. Doug and Grant visited the backup tower site to begin the process of recovering the equipment prior to demolition.
- Replacement of ARES repeaters with County-owned equipment – getting quotes.
- School safety planning with Teays Valley – Scheduling dates with Ashville and Walnut Elementary Schools.
- April 2024 Solar Eclipse – Beginning the discussions of this event and its implications for Pickaway County. Healthcare (PCPH/ODH) tabletop exercise last Friday went really well. Ed attended and came back with good observations and questions.
- Reviewing Circleville PSAP documents for submission to Ohio 911 Program Office. Meeting on Wednesday, February 28.
- 911 Committee: Tom Ramsay from South Bloomfield Council was selected by South Bloomfield, Tarlton, Circleville, and Williamsport to represent them. Still awaiting documentation from boards of township trustees to select Roger Cook.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Carl Wheeler’s Concern Regarding the
Pickaway County Sheriff’s Office:

Carl Wheeler met with the Commissioners to discuss concerns at the Sheriff’s Office. Mr. Wheeler feels we do not have enough staff at the Sheriff’s Office and there is enough in the fund to provide higher pay for employees at the Sheriff’s Office. Mr. Wheeler’s truck was hit during the night and was told that the Sheriff’s Office only had three deputies on the road. He took it upon himself to chase the individual down until the law showed up to catch the suspect. Mr. Wheeler asked if the jail is fully staffed, and the Commissioners advised that they are staffed for the capacity. Mr. Wheeler feels that probation does not work, and criminals need locked up. Sheriff Hafey advised that municipal court probation is through the City of Circleville and not Pickaway County.

Mr. Wheeler feels that pay needs to be increased to hire law enforcement. The Commissioners advised that it is union negotiated for pay of law enforcement and dispatchers. Mr. Wheeler feels that if someone agrees to something it still makes it wrong and deputies will still leave to find employment somewhere else. Sheriff Hafey advised that it is not just about the pay, they have to hire qualified individuals. Mr. Wheeler explained that the officer that reported to his call the night that his truck was hit was just a young boy and did not know much. Mr. Wheeler stated that staff is not in the jails because of having to be pulled to road duty and Sheriff Hafey and Chief Brown explained that there are different departments (road patrol, dispatcher, jail administration, etc.) and are not pulled from the jail to road patrol. Sheriff Haffey also explained that a potential employee is put through a background check, polygraph test, etc. and some do not make it through the process. There are currently three recruits in training, and two in the hiring process.

In the Matter of
Resolution Authorizing Chiller Water Piping and Pump
For Sheriff’s Office with American Rescue Plan Funds:

During business conducted while in session, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-022724-35

Chiller Water Piping and Pump – Sheriff’s Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for the installation of replacement piping and pumps for the Sheriff's Office chiller from Accurate Mechanical at the cost of \$205,000.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$205,000 to Accurate Mechanical.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolutions for Grants from ODOT Preliminary
Legislation LPA for Engineer's Office to Receive Funds
For Install/ Upgrade Guardrail for Various Locations:

Commissioner Harold Henson offered the motion to approve the following resolution, seconded by Commissioner Gary Scherer:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-022724-36
PID Number 109689
PIC-CR-GR FY2024
ODOT Agreement Number 38198

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to install/ upgrade guardrail at various locations in Pickaway County.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Adopted Certifying the CY 2023 Mileage Certification of
Pickaway County Maintained Roads to the Ohio Department of Transportation:

Chris Mullins, County Engineer, presented the 2023 County Highway System Mileage Certification (CY2022) form for submittal to the Ohio Department of Transportation certifying the total length of county-maintained public roads. After reviewing the certification document, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-022724-37

WHEREAS, in accordance with the provisions specified in §4501.01 of the Ohio Revised Code, an annual Highway System Certification must be submitted to the Ohio Department of Transportation as to the total length of the county's maintenance of public roads; then,

THEREFORE BE IT RESOLVED, as of December 31, 2023, the Pickaway County Board of Commissioners hereby certifies that there were 224.439 miles of public roads for which Pickaway County was responsible for maintaining in CY 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger shared the program for Leadership Breakfast for review.
- Mrs. Metzger presented a spreadsheet reflecting ARP spending.
- Mrs. Metzger discussed the Building Department is swamped with plan reviews. Two new warehouses on State Route 104.
- The Auditor's Office is requesting a scanning project quoted at \$3,600.00.
- Mrs. Metzger requested waiving the requirements of adoption of tax budget according to ORC 5705.281.

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Proposal with GeoPro Consultants, LLC for
Imaging Services for the Pickaway County Auditor:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the proposal with GeoPro Consultants, LLC for imaging services for the Pickaway County Auditor's Office. The proposal includes five standard banker boxes 12'x15' at \$720.00 per box, totaling \$3,600.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiving the Requirement of a Tax Budget:

The O.R.C. Section 5705.281 states that the county budget commissioner, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the requirements that the taxing authority or a subdivision or other taxing unit adopt a tax budget as provided under the section 5705.28 of the Ohio Revised Code. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve to waive the requirements of adopting a county tax budget per O.R.C. Section 5705.281. The county auditor shall submit this resolution during the next budget commissioner meeting for approval.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Participation Agreement with
Cintas Corporation for Entry Rugs:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the 24-month agreement with Cintas Corporation for entry rugs at the Annex, EMA, Commissioners' Office, Building Department, Service Center and Courthouse. Service includes rugs changed out for cleaning at the total cost of \$107.00 every other week. The yearly cost of \$2,782.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bid Opening Conducted for
2024 Unit Prices for Road and Bridge Materials
For the Pickaway County Engineer's Department:

A bid opening was conducted for 2024 unit prices for road and bridge materials for the Pickaway County Engineering Department with Chris Mullins, County Engineer; Anthony Neff, Deputy County Engineer were in attendance. A sign-in sheet of interested bidders that were also in attendance is on file.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

Asphalt Materials, Inc.
Marietta, Ohio 45750

Melvin Stone Company
Washington C.H., Ohio 443160

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Terry Asphalt Material Inc.
Hamilton, Ohio 45015

Kokosing Materials, Inc.
Fredericktown, Ohio 43019

Olen Corporation
Columbus, Ohio 43207

The Shelly Company
Thornville, Ohio 43076

Marathon Petroleum Co. LP
North Bend, Ohio 45052

Westfall Aggregate & Materials
Circleville, Ohio 43113

The bids were turned over to Mr. Mullins and Mr. Neff for review and contact award recommendation.

In the Matter of
Sunnyside Drainage Improvement:
Project BID Opening:

The Commissioners conducted a bid opening for the project referred to as Sunnyside Drainage Improvement Project for the Pickaway County Engineer Department, held February 27, 2024, at 11:00 a.m. Chris Mullins, County Engineer and Anthony Neff, Deputy County Engineer was in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

The following bids were received and read aloud:

Kull Excavating, LLC 2251 Election House Road Lancaster, Ohio 43130	\$148,375.57
Dirt Clingers Excavating 2809 State Route 67 Belle Center, Ohio 43310	\$292,000.00
Darby Creek Excavating, Inc. 19524 London Road Circleville Ohio 43113	\$150,082.25
Dilley's Excavating & Demolition LLC 3550 US 22 West Circleville, Ohio 43113	\$87,456.55
Nutter Excavating LLC 13918 Walnut Creek Pike Ashville Ohio 43103	\$240,102.10

The bids were turned over to Mr. Mullins for his review and contract award recommendation.

In the Matter of
Executive Session:

At 11:10 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Tim McGinnis, Planning and Development and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

TUESDAY, FEBRUARY 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk

At 11:35 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending February 24, 2024.

A total of \$130 was reported collected as follows: \$15 in dog license; \$15 in dog license late penalty; \$50 in redemption; \$10 in boarding revenue and \$40 in transfer out rescue.

Zero (0) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk